



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI- 110608
EXAMINATION SECTION

NOTICE NO: 219/2023

No.F.42-1/2023/AIIMS/Group-A,B&C

Dated: 27.09.2023

Stage-II Skill Test Examinations for the post of Stenographer for AIIMS New Delhi

This refers to advertisement No. 1-04/2023-Estt- I(RCT) published by Recruitment Cell in the newspapers as well as uploaded on the Institute website www.aiims.edu and AIIMS website www.aiimsexams.ac.in for filling up of various Group 'A' (Non-Faculty), 'B' & 'C' posts at AIIMS, New Delhi/ NCI Jhajjar, Haryana.

The CBT Examination for the said post was conducted on 27.08.2023 and accordingly the result of CBT Examination was declared vide Result Notification no.175/2023 dated 14.09.2023. The important details related to Skill Test (Stenographic Test) for the said post are as under:

1.	Date of Skill Test (Stage-II) (Stenographic Test: English / Hindi)	14th October, 2023 (Saturday) & 15th October, 2023 (Sunday)
2.	Stage-II : Skill Test (Stenographic Test: English / Hindi)	100 Marks*
3.	Nature of Examination	Qualifying only
4.	Date of uploading of Admit Card of Stage-II	10th October, 2023 (Tuesday)
5.	City of Examination (Skill Test)	Delhi
6.	Timing & Venue of Examination	Will be announced in the admit card of Stage-II
7.	Stenographic Test (Dictation) (English / Hindi)	@ 80 w.p.m. for 10 minutes
8.	Transcription Time	50 minutes (English) only on computers ; For English transcription: QWERTY computer keyboard will be provided. 65 minutes (Hindi) only on computers For Hindi : Krutidev Font/ Mangal. There is no provision for any other type of keyboard or font for this test.

Note:

* Computation of marks from the Shorthand is essentially marked in terms of 0% mistakes. A universal criterion of 5% mistake is generally taken as cut-off for qualifying. But in this exam this has to be converted to marks. Therefore, 5% mistakes will be equated with 40% marks (usual qualifying marks in examination) i.e. those who make 5% mistakes will be given 40% of 100 (40 marks). For every 1% less mistakes an additional 12 marks be added to 40 in such a manner that those who make 0% mistake will be full marks (100).

9.	Preparation of Merit List	Final Merit List will be based upon Stage-I CBT Examination provided the candidate should be qualified in Stage-II i.e. Skill Test (Stenographic test)
10.	Resolution of Tie Cases	In cases where more than one candidate secures equal MARKS, tie will be resolved (i) Accuracy in Stenographic test [candidates with higher accuracy will be placed above those with lower accuracy]. (ii) In case ties are not resolved, date of birth shall be used [candidates who are older / born earlier will be placed above candidates who are younger / born later].

Important Note:

- I. Candidate is required to bring the Stage-II admit card which will be uploaded on the website on—10th October, 2023 (Tuesday) on the day of Skill Test alongwith one govt. approved original ID proof described on the admit card.
- II. The candidates are advised to download their Admit Cards from website www.aiimsexams.ac.in. Only website generated Admit Cards will be treated authentic and permissible to appear in the said Examination. No Admit card will be sent by Speed post.
- III. The original documents of all selected candidates related to fulfilment of eligibility criteria, experience etc. will be verified by the Recruitment Cell before final appointment.
- IV. All candidates are required to choose their stenographic language (English/Hindi) using the link provided at their MyPage by login with credentials.

All applicants are required to visit the website regularly as all subsequent Corrigendum /Addendum / Updates will only be uploaded on the Website.

Sd/-
ASSISTANT CONTROLLER (EXAMINATION)